Easy Pay Automatic Payment Program Application

INSTRUCTIONS

Checking Account:
- Fill out this Application to include your utility account and checking account information.   - Tear out a blank check and mark it "VOID".   - Sign the form and return it along with your voided check.
Credit Card:
- Fill out the Application Form to include your utility account and credit card information.   - Sign the form and return it.

That's all there is to it! You'll know that Easy Pay has been activated when your utility bill says "AUTOMATIC EASYPAY PENDING" or "CREDIT CARD DEBIT IN EFFECT." Be sure to pay your bill as you usually would while you're waiting for the bill message to appear on your utility bill. After that, you'll get a statement each month showing how much we will deduct from your checking or credit card account. Before we do, you'll have ten days to look over your bill and ask any questions.

Utility Account Information:	
Service Address: _____	Utility Account Number: _____
Print Name: _____	Daytime Phone Number: _____
Checking Account Information:	
Financial Institution: _____	Bank Account Number: _____
Credit Card:	
Account Number: _____	Expiration Date (mm/yy): _____
Authorized Signature (required): _____	

I have enclosed:
1. **This signed application.**
2. **A check for the current amount due with the return portion of my utility bill if it has not already been paid. I understand that my bill will indicate when the program takes effect.**
3. **Voided check or credit card information.**

Note!

If you change checking accounts or banks after setting up Easy Pay Checking, you'll need to send us a canceled check from the new account.

Once enrolled in the program, if you change credit cards, or need to update your expiration date, you can do this on the Internet.

If you move within our service area, and you want Easy Pay to continue on your new account, advice the Customer Service Representative when you call.

If you have any questions, please contact us at: (562) 570-5700, Monday to Friday, 7:30 a.m. to 4:30 p.m.